



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

16 September 2025

DIVISION MEMORANDUM
No. 645 s. 2025

**REVISED TEMPLATE FOR UTILIZATION DURING IMPLEMENTATION REVIEW
AND PERFORMANCE ASSESSMENT (PIRPA) STARTING
THIRD QUARTER OF FY 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to **DepEd Order No. 29, s. 2022**, known as **Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)** that aims to guide all operating units across governance levels in the conduct of Monitoring and Evaluation (M&E) initiatives and stipulates that PIRPA must be established as the reporting platform of the Department of Education to report the accomplishments of outputs in terms of efficiency and budget utilization and make adjustment whenever necessary, this Office informs all concerned of the template for utilization during the conduct of the Division Program Implementation Review and Performance Assessment (PIRPA) starting the 3rd Quarter of FY 2025 that is scheduled virtual on **October 9 and 10, 2025**.
2. Participants may access this template through this link <https://tinyurl.com/SDOTayabasPIRPA3rdQuarter2025>. This is also available in this link <https://tinyurl.com/SDOTayabasPIRPA2025> where the PIRPA report must be submitted to the designated folder until **October 7, 2025**.
3. For the schedule of activities, please refer to the attached Enclosure 1 and Enclosure 2.
4. In relation to this, there will be a **virtual meeting on September 18, 2025 at 3:00 o' clock in the afternoon** via google meet at <https://meet.google.com/ihg-ywcd-awf>.
5. For queries and concerns relative to the use of templates and program, you may contact Montano L. Agudilla Jr., Senior Education Program Specialist at montano.agudillajr@deped.gov.ph.
6. For strict and immediate compliance.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


IMELDA C. RAYMUNDO
Chief Education Supervisor-SGOD
Officer-in-Charge

Encl.: As stated
Reference: DepEd Order No. 29, s. 2022
To be indicated in the Perpetual Index
under the following subjects:

PIRPA
TEMPLATE

SGOD-revised template for utilization in the performance review and performance assessment (pirpa) starting 3rd quarter of fy 2025



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

Enclosure 1 (Schedule of Activities–Day 1)

TA Team Assignment	Team 1 Marife R. Lagar Montano L. Agudilla Jr. Joan Khaye T. Brizuela	Team 2 Luzviminda E. Saldares Conrado C. Gabarda La Trisha Dalit	Team 3 Lailani T. Omlas Aletie Padillo Mariles F. Contreras Dra. Jayne Paula T. Tulio	Team 4 Ariel C. Cabuyao Nicole May L. Lumangias Maria Corazon A. Borbon	Team 5 Engr. Jaypee Escobar Joyce Ann Limbo	Team 6 Benjamin Millares Agnes M. Lazadas Diane Tan
Assign Objectives	Objectives 1, 3, 12 Eugenio Francia IS Ilasan Integrated School Mate Integrated School Mayuwi Integrated School EPS: Christian J. Bables Lakawan ES Lawigue ES TECS Cipriano J. Querubin ES East Palale ES	Objectives 2, 17 EPS: Dr. Jerome A. Chavez Tayabas City National HS Luis Palad Integrated School West Palale National HS	Objective 7 EPS: Dr. Michael Leonard D. Lubiano Rosario Quesada INHS Buenaventura Alandy NHS Busal Integrated School Dapdap Integrated School	Objectives 8, 9, 16 EPS: Dr. Mikael Sandino T. Andrey Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talong IS EPS: Sherwin C. Quesea Ipilan-Alitao ES Lalo ES Potel ES TWCS I Malao-a/Calantas ES	Objectives 10, 11 EPS: Mildred Z. Galleno Domoit ES Masin ES TWCS II EPS: Joseph Jay U. Aureada TWCS III Froilan E. Lopez ES Gibanga ES Kalumpang ES	Objective 15 EPS: Luzviminda Cynthia Richelle F. Quintero North Palale ES South Palale ES West Palale ES TWCS IV
8:30 - 9:40						
9:40 - 10:00	Health Break					
10:00 - 11:10	EPS: Luzviminda Cynthia Richelle F. Quintero North Palale ES South Palale ES West Palale ES TWCS IV	EPS: Louise L. Fulleo Eugenio Francia IS Ilasan Integrated School Mate Integrated School Mayuwi Integrated School EPS: Christian J. Bables Lakawan ES Lawigue ES TECS Cipriano J. Querubin ES East Palale ES	EPS: Dr. Jerome A. Chavez Tayabas City National HS Luis Palad Integrated School West Palale National HS	EPS: Dr. Michael Leonard D. Lubiano Rosario Quesada INHS Buenaventura Alandy NHS Busal Integrated School Dapdap Integrated School	EPS: Dr. Mikael Sandino T. Andrey Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talong IS EPS: Sherwin C. Quesea Ipilan-Alitao ES Lalo ES Potel ES TWCS I Malao-a/Calantas ES	EPS: Mildred Z. Galleno Domoit ES Masin ES TWCS II EPS: Joseph Jay U. Aureada TWCS III Froilan E. Lopez ES Gibanga ES Kalumpang ES
11:10 - 12:20	EPS: Mildred Z. Galleno Domoit ES Masin ES TWCS II EPS: Joseph Jay U. Aureada TWCS III Froilan E. Lopez ES Gibanga ES Kalumpang ES	EPS: Luzviminda Cynthia Richelle F. Quintero North Palale ES South Palale ES West Palale ES TWCS IV	EPS: Louise L. Fulleo Eugenio Francia IS Ilasan Integrated School Mate Integrated School Mayuwi Integrated School EPS: Christian J. Bables Lakawan ES Lawigue ES TECS Cipriano J. Querubin ES East Palale ES	EPS: Dr. Jerome A. Chavez Tayabas City National HS Luis Palad Integrated School West Palale National HS	EPS: Dr. Michael Leonard D. Lubiano Rosario Quesada INHS Buenaventura Alandy NHS Busal Integrated School Dapdap Integrated School	EPS: Dr. Mikael Sandino T. Andrey Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talong IS EPS: Sherwin C. Quesea Ipilan-Alitao ES Lalo ES Potel ES TWCS I Malao-a/Calantas ES
12:20 - 1:00	LUNCHBREAK					
1:00 - 2:10	EPS: Dr. Mikael Sandino T. Andrey Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talong IS EPS: Sherwin C. Quesea Ipilan-Alitao ES Lalo ES Potel ES TWCS I Malao-a/Calantas ES	EPS: Mildred Z. Galleno Domoit ES Masin ES TWCS II EPS: Joseph Jay U. Aureada TWCS III Froilan E. Lopez ES Gibanga ES Kalumpang ES	EPS: Luzviminda Cynthia Richelle F. Quintero North Palale ES South Palale ES West Palale ES TWCS IV	EPS: Louise L. Fulleo Eugenio Francia IS Ilasan Integrated School Mate Integrated School Mayuwi Integrated School EPS: Christian J. Bables Lakawan ES Lawigue ES TECS Cipriano J. Querubin ES East Palale ES	EPS: Dr. Jerome A. Chavez Tayabas City National HS Luis Palad Integrated School West Palale National HS	EPS: Dr. Michael Leonard D. Lubiano Rosario Quesada INHS Buenaventura Alandy NHS Busal Integrated School Dapdap Integrated School
2:10 - 3:20	EPS: Dr. Michael Leonard D. Lubiano Rosario Quesada INHS Buenaventura Alandy NHS Busal Integrated School Dapdap Integrated School EPS: Joseph Jay U. Aureada TWCS III Froilan E. Lopez ES Gibanga ES Kalumpang ES	EPS: Dr. Mikael Sandino T. Andrey Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talong IS EPS: Sherwin C. Quesea Ipilan-Alitao ES Lalo ES Potel ES TWCS I Malao-a/Calantas ES	EPS: Mildred Z. Galleno Domoit ES Masin ES TWCS II	EPS: Luzviminda Cynthia Richelle F. Quintero North Palale ES South Palale ES West Palale ES TWCS IV	EPS: Louise L. Fulleo Eugenio Francia IS Ilasan Integrated School Mate Integrated School Mayuwi Integrated School	EPS: Dr. Jerome A. Chavez Tayabas City National HS Luis Palad Integrated School West Palale National HS
3:20 - 4:30	EPS: Dr. Jerome A. Chavez Tayabas City National HS Luis Palad Integrated School West Palale National HS	EPS: Dr. Michael Leonard D. Lubiano Rosario Quesada INHS Buenaventura Alandy NHS Busal Integrated School Dapdap Integrated School	EPS: Dr. Mikael Sandino T. Andrey Pandakaki IS Alsam IS Valencia ES Katigan-Alupay ES Talong IS EPS: Sherwin C. Quesea Ipilan-Alitao ES Lalo ES Potel ES TWCS I Malao-a/Calantas ES	EPS: Mildred Z. Galleno Domoit ES Masin ES TWCS II EPS: Joseph Jay U. Aureada TWCS III Froilan E. Lopez ES Gibanga ES Kalumpang ES	EPS: Luzviminda Cynthia Richelle F. Quintero North Palale ES South Palale ES West Palale ES TWCS IV	EPS: Louise L. Fulleo Eugenio Francia IS Ilasan Integrated School Mate Integrated School Mayuwi Integrated School EPS: Christian J. Bables Lakawan ES Lawigue ES TECS Cipriano J. Querubin ES East Palale ES
4:30 - 5:00	SDS TIME					

Enclosure 2 (Schedule of Activities–Day 2)

TA Team	Performance Management Team (PMT) SDS Celedonio B. Balderas Jr. ASDS Herbert D. Perez Dr. Edwin R. Rodriguez Dr. Imelda C. Raymundo Dr. Gener De Los Reyes Sigrid F. Tibordo Marife R. Lagar Jeanette M. Buera Conrado R. Gabarda Grasiela L. Hernandez Agnes M. Luzadas Secretariat Dr. Luzviminda E. Saldares Angelique Joy H. Estole Aerylle Z. Saberola
8:30 – 9:45	OSDS
9:45 – 10:00	Breaktime
10:00 – 12:00	Continuation of OSDS Reporting
12:00 – 1:00	Lunchbreak
1:00 – 2:30	Curriculum Implementation Division
2:30 – 4:00	School Governance and Operations Division
4:00 – 5:00	SDS TIME